Standards, Curriculum and Well Being Committee

Terms of Reference

1. Introduction

The purpose of the Committee is to carry out duties and responsibilities relating to:

- Monitor and evaluate the standards and achievement of pupils
- The impact and quality of the education provided
- Evaluate the positive spiritual impact on pupils

The Committee will be responsible for reporting to the Governing Board about the teaching provided by the teaching staff, the standard of learning in line with the curriculum. The Committee will also be concerned with the wellbeing of all pupils including that of pupils with special educational needs and disabilities, and any vulnerable groups.

2. Responsibilities

The committee shall have the power granted it by the full Governing Board to act on behalf of the full governing board and to make decisions on behalf of the full governing board in order to monitor and evaluate student progression and experience.

Specifically the Teaching, Learning, Curriculum and Well Being Committee will:

2.1 Review at least yearly the School's Curriculum Policy and periodically any other policies which the Teaching, Learning, Curriculum and Well-Being Committee is responsible for evaluating the effective implementation of these policies.

2.2 Advise the full governing board on how well the school is carrying out its curriculum commitments in respect of the Education Acts, and in particular with respect to the School's Curriculum Policy and National Curriculum requirements;

2.3 Evaluate any changes in legislation where it may affect the curriculum delivery and advise the Full Governing board accordingly. It will also advise the Full Governing board where it feels a review or changes are needed in the curriculum for any other reason(s).

2.4 Agree the school's curriculum and standards targets and review and evaluate school assessment data in relation to the targets set and with specific reference to individual groups.

2.5 Receive reports at intervals from the different subject leaders on curriculum planning and delivery; it may ask subject leaders to present a report to a committee meeting on request.

2.6 Receive reports on, and review the results of, external examinations sat by the school's students, and advise the full Governing Board of any trends, in the light of the School Curriculum Policy. It will also similarly review and advise on Analysing School Performance (ASP) and Dorset Data Packs.

2.7 Review and monitor the relevant aspects of the School Development Plan (SDP).

2.8 Review and evaluate the impact of pupil involvement in school i.e. School Council.

2.9 Review and evaluate pupil attendance and behaviour.

2.10 Advise the Finance committee on the relative funding priorities necessary to deliver the curriculum.

2.11 The committee will monitor performance based data relating to the school and evaluate achievement and progress throughout the school.

2.12 The committee will recommend targets for school improvement to the governing body in the autumn term.

2.13 The committee will receive reports from link governors on the core subjects, disadvantaged learners, SEN and LAC.

2.14 Safeguarding Governor to report to the committee termly on matters such as single-central record, monitoring of the LA safeguarding audit and number of current cases including referrals (anonymised data).

2.15 Ratify the behaviour policy and statement annually and monitor the standard of behaviour and exclusion data.

2.16 Monitor attendance across the school and support the SLT at attendance panel meetings with stakeholders.

2.17 Publish the SEN local offer and ensure that annual reviews are carried out effectively and in a timely manner.

2.18 Monitor the school against the SIAMS framework.

3 Membership, Quorum and Meetings

3.1 A quorum of three members of the Committee is required at each meeting, of which the majority are not employed by the school. Voting may not take place unless a quorum of governor members of the Committee entitled to vote is present at the meeting.

3.2 The Committee shall meet at least once a term but may meet more frequently as necessary. Seven clear days' notice must be given of a meeting; however shorter notice may be given provided that all persons entitled to attend and vote at the meeting agree to such short notice.

3.3 The Committee shall present a report of its activity to the Full Governing Board at the next Governing Board meeting each term, to include:

3.4 All decisions taken under delegated powers.

3.5 An update on the significant Teaching, Learning, Curriculum and Well-Being issues.

4 Review

Terms of Reference and Committee Members will be reviewed annually in the summer term and approved at the first Full Governing Board meeting of the Academic Year.

5 Training

Governors should attend training relevant to their specific responsibilities.

6 Proceedings Of The Committee

6.1 The Clerk will circulate an agenda and any other papers not less than 7 days before the date of the meeting.

6.2 The Chair of the Committee will be selected from amongst the governor members of the Teaching, Learning, Curriculum and Well-Being Committee at their first full meeting of the academic year. When the Chair is absent, the governor members of the Committee will select from among themselves a governor to act as Chair for the meeting.

6.3 The Committee will keep Minutes of its proceedings, which will be taken by the Clerk to the Committee and entered into the Minutes of the Committee. If no Clerk is available, the Committee may select one of its number to make a record of the meeting.

6.4 Where a governor has any financial interest, direct or indirect, in any contract or proposed contract or other matter and is present, he/she must declare this interest as soon as possible and withdraw from the meeting during consideration of the matter.